

# Disability Advisory Committee Minutes

**6/28/2018**

MEMORANDUM FOR THE RECORD

The Disability Advisory Committee met at 9:00 am on June 28, 2018 at the Lewis County Historic Courthouse, Room 128. The Meeting Agenda is attached.

## Committee Attendees:

James (Jim) Casutt, Lewis County Resident  
Diana Haug, Toledo Senior Center Site Manager  
Lynn McCord, Board Member of Work Opportunities  
Larry Grove, Lewis County Auditor  
Tom Stanton, Chief Deputy Auditor  
Heather Boyer, Elections Supervisor  
Terry Jouper, Election Specialist  
Doug Carey, Lewis County Facilities Manager

## Welcome/Introductions:

The Auditor welcomed everyone.

## Previous/Recent Improvements

Larry spoke about last year's drop box installations that were added after the 2017 DAC meeting. There were 8 additional boxes installed in prior to the General Election in 2017. Packwood and Winlock were installed in July of 2017. The remainder of the boxes located in Mineral, Mossyrock, Napavine, Onalaska, Pe Ell and Vader were all installed in September and October of 2017. We reviewed all of the changes made to signage at the courthouse for voter accessibility and Larry commended Doug on the hard work of the Facilities Department crew on accessibility issues and the quick and efficient installation of the additional boxes. Lewis County is completely in compliance with the drop box legislation passed in 2017.

Doug spoke about the prior elevator problems being resolved. The only issue now with the new elevator and updated technology is after so many error codes are issued, the elevator will automatically return to the basement and open the doors. The elevator company must come and reset the elevator when this happens and it is quickly back in working order.

## Planned Improvements:

Heather informed the group about one-time statewide funding secured by Gov. Jay Inslee and Secretary of State Kim Wyman for ballot return postage in the 2018 Primary and General Elections. Lewis County will be granted \$20,199.54 for pre-paid ballot return postage. She explained about several new bills that passed through legislation this year that will be effective in 2019. The bills are pre-paid

registration of 16 & 17 year olds, automatic voter registration and same day voter registration deadlines. She also updated everyone on the Washington State Elections System Modernization Project that will be implemented in April of 2019. Each county in the state will have the same statewide voter registration system. Each county will still update and manage their own database of voters.

Larry spoke about the new tabulation system that was purchased and installed in April. The August 7, 2018 Primary will be the first election on the new system. Heather gave a demo of the ballot marking unit that will be used with the new system. Jim asked if the font could be made larger on the unit. Heather demonstrated that you can increase the font size based on the need of the voter.

Larry spoke about Centralia College working toward becoming a voter friendly campus. When the Centralia College box was installed in the Kemp Hall parking lot the TransAlta Student Center was being built. There may be some consideration in the future to relocate the box.

#### Lewis County DAC Plan

An updated plan was reviewed and approved by the committee.

#### Good of the Order

Dianna asked Doug if a “No Parking” sign could be made for the Toledo Drop Box at the Toledo Senior Center. She has been putting up a hand printed sign. They have had issues with the box not being assessable if someone parks in front of it. Doug indicated that would be not be a problem.

Heather asked Doug if it was possible to have the box at the Twin City Senior Center cleaned. It is surrounded by trees and shrubbery and gets very dirty through the winter months. It was discussed that that box may be updated in the future and the drainage issue in front of the box could possibly be taken care of at that time. Heather brought up an issue with a needle being on the ground near one of the drop boxes during a previous election and how that should be handled. Doug will get a needle dispensary box for the ballot pickup teams and conducting training on proper handling and disposal.

The meeting was then adjourned.

## 6/28/2018 Disability Advisory Committee Agenda

- Welcome/Introductions
- Previous Improvements:
  - Accessible, ballot drop boxes were installed in 2016:
    - Centralia College
    - Chehalis Ave
    - Toledo
  - Accessible, ballot drop boxes were installed in 2017 prior to our last meeting:
    - Packwood
    - Winlock
  - ADA compliant website was developed using a report published in 2016 by Disability Rights Washington.
- Recent Improvements/Changes:
  - Accessible, ballot drop boxes were installed in July 2017:
    - Mineral – Fire District #9 Station: 104 Front St W, Mineral
    - Mossyrock – Community Center: 219 E State St, Mossyrock
    - Napavine – Fire District #5 Station: Corner of 2<sup>nd</sup> & Jefferson St, Napavine
    - Onalaska – Onalaska School District Office: 540 Carlisle Ave, Onalaska
    - Pe Ell – Fire District #11 Station: 721 Main St, Pe Ell
    - Vader – Vader Public Works: St Hwy 506, between A & B Streets, Vader
  - Legislation passed in 2017 requiring Lewis County to install 8 additional drop boxes. The determination is there must be a ballot drop box in each city, each town and each Census Designated Place (CDP) with a post office.
  - A new tabulation system was purchased & installed in April. The August 7, 2018 Primary will be the first election using the new system. – Demo of Ballot Marking Unit.
- Planned Improvements/Changes:
  - One-time funding for statewide return postage in the 2018 Primary & General Election.
  - Update of Elections System Modernization Project. Washington State will implement one statewide voter registration system.
  - New Legislation passed this year:
    - Pre-registration of 16 & 17 year olds
    - Automatic voter registration
    - Same day voter registration deadlines
- Updating Annual Plan
- Good Of The Order