

Disability Advisory Committee Minutes

12/20/2023

The Disability Advisory Committee met at 9:00am on December 20, 2023 at the Lewis County Historic Courthouse Election Processing room.

Committee Attendees:

Larry Grove/Auditor

Jolene Manuel/Elections Manager

Susan Caldwell/Elections Specialist

Alex Murray/Facilities Administrator

Heidi Palmer/Community Outreach Worker-Veterans

Mary Shahan/Food Bank Coalition-St. Vincent De Paul

George Dodd-community member

Welcomed/Introductions:

Auditor Larry Grove introduced himself and so did each committee member.

Approval of last meeting minutes:

Jolene went over the last minutes Larry motioned to approve and Heidi seconded. The minutes were approved.

Facilities Updates:

Alex explained that the Chehalis Avenue ballot drop box has been moved closer to the building and the prep work has been completed for the next phase of the parking lot to be resurfaced. The drop box will have its own lane. However, for now there will be caution tape to keep people from parking around it.

Other Business:

Jolene explained the improvements with the Voter Portal.

Jolene went over the new DAC Plan. All agreed on the plan and it was motioned by Heidi to approve and seconded by George.

New Business:

Jolene explained that the school for the blind was in with two students and that she explained the AVU and that it is open 18 days prior to the election all the way to 8PM election night.

Larry went over all the drop box locations and that we are compliant with the State with them.

Jolene will continue to let facilities know when the election dates are for them to have the doors open as well as the east door and elevator.

Heidi will provide Jolene with the contact person from Morning Side as well as Mary to provide contacts with the Food Banks to add them to the publications that Jolene sends out regarding upcoming elections.

Next meeting will be early December 2024.

Meeting adjourned at 9:28am